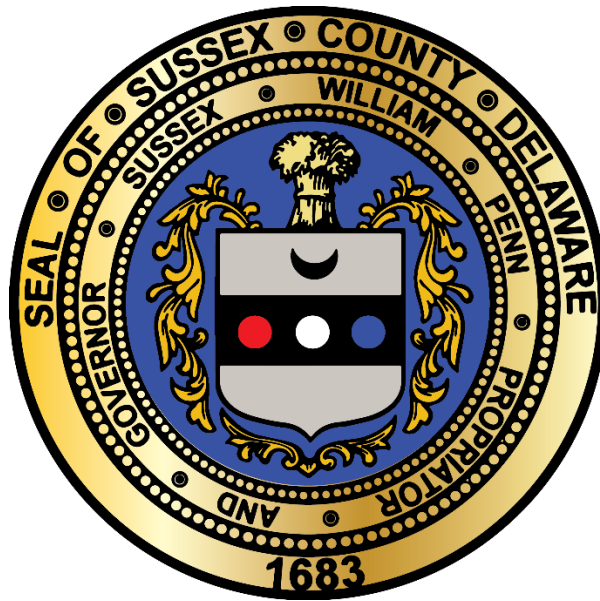


SUSSEX COUNTY GOVERNMENT

REQUEST FOR PROPOSALS

VEHICLE PURCHASES



JULY 2018

SUSSEX COUNTY GOVERNMENT
2 THE CIRCLE
P.O. BOX 589
GEORGETOWN, DELAWARE 19947
(302) 855 – 7730
WWW.SUSSEXCOUNTYDE.GOV

TABLE OF CONTENTS

BIDDING AND CONTRACT REQUIREMENTS

Invitation to Bid.....	3
Instructions to Bidders.....	4
Bid Form.....	7
Bid Schedule.....	9
Certification of Bidder.....	24
Agreement	25
General Conditions.....	29

ATTACHMENT A: TECHNICAL SPECIFICATIONS.....38

Addenda (Bidder to insert accordingly as issued)

INVITATION TO BID

Sussex County Government will receive sealed competitive proposals ("Bid") for the purchase of various vehicles. Sealed bids must be received by Sussex County Government, c/o Gina A. Jennings, Finance Director, Sussex County Administrative Office Building, 2 The Circle, P.O. Box 589, Georgetown, DE 19947, until 2:30 p.m., local time, on July 12, 2018. To be considered, price proposals must be submitted in writing and respond to the items outlined in the request for proposal (RFP).

Interested parties must submit two (2) written proposals to the Sussex County Government, Attention: Gina A. Jennings, Finance Director, Sussex County Administrative Office Building, 2 The Circle, P.O. Box 589, Georgetown, DE 19947, by 2:30 p.m., July 12, 2018 at which time the proposals will be publicly opened, read aloud with recording only the name of the respondent(s). All other information shall be confidential.

Bids are being sought from vendors to supply the following vehicle types:

- Small SUV, AWD Model
- Midsize SUV, 4WD Model
- Small Delivery Van, FWD Model
- ¾ Ton Delivery Van, RWD Model
- 1 Ton SRW Delivery Van, RWD Model
- 150/1500 Pickup Truck, 4WD Model
- 250/2500 Pickup Truck, 4WD Model
- 350/3500 Pickup Truck, 4WD Model
- 550/5500 Service Body Truck
- Suburban 4WD Model

The request for proposals may be obtained by visiting Sussex County's website <http://www.sussexcountype.gov/legal-notice/bids> or by contacting Alison Jernigan at 302-858-5330 or ajernigan@sussexcountype.gov. Questions shall be directed to Robert Rogers III at 302-855-7730 or rrogers@sussexcountype.gov. Questions for the Suburban and Suburban up-fit shall be directed to Robert Schoonover at 302-858-5506 or rschoonover@sussexcountype.gov. If necessary, an addendum will be issued to address questions received.

A formal pre-bid will not be held.

In its sole discretion, Sussex County Government reserves the right to extend the time and place for opening bids from that described in the advertisement by providing not less than two (2) calendar days' notice, by posting an addendum on the Sussex County website.

INSTRUCTIONS TO BIDDERS

Submission of Proposals

Sussex County Government will receive sealed competitive proposals ("Bid") for the purchase of various vehicles. Sealed bids must be received by Sussex County Government, c/o Gina A. Jennings, Finance Director, Sussex County Administrative Office Building, 2 The Circle, P.O. Box 589, Georgetown, DE 19947, until 2:30 p.m., local time, on July 12, 2018. Immediately following, the proposals will be publicly opened, read aloud with recording only the name of the respondent(s). All other information shall be confidential.

Each Bid shall be completed on the forms provided and submitted in a sealed envelope addressed to the Sussex County Government at the above address. Each sealed envelope containing a Bid shall be plainly marked on the outside with "Bid for Sussex County Vehicle Purchases," and bear the name and address of the respondent. The Bidder shall assume full responsibility for timely delivery at the location designated for receipt of Bids. Oral, telegraphic, electronic, or telephonic bids are invalid and will not receive consideration. Bids submitted by mail shall be enclosed in an outer envelope, similarly endorsed, and addressed to the Sussex County. Bidders may bid on any or all specifications, and should indicate "NO BID" on his or her Bid Form for any specification on which they chose not to bid. All Bidders shall state delivery time and cutoff build date for current model year as part of their bid proposal. Bidder must indicate the vehicle model that will be provided for each specification for which they are submitting a bid.

Each Bidder shall submit an original completed, signed copy of the Bid Form. Each Bidder shall enter amounts for all Lump Sum Prices, Contingent Unit Prices, Alternate Prices, and the Total Base Bid, where designated on the Bid Form. Failure to comply may be cause for rejection. No allowances, segregated Bids or assignments will be considered. State all amounts in numerical figures. Any alterations or erasures must be initialed by the Bidder. All entries must be ink or typewritten. A Bidder shall make no additional stipulations on the Bid Form nor qualify his Bid by attachments or any other matter. Stipulations or qualifications will be subject to rejection.

If the Bidder is an individual, each copy of the Bid Form shall be signed by the individual himself, under his business name. If the Bidder is a partnership, each copy of the Bid Form shall be signed by an authorized partner, under the name of the partnership. If the Bidder is a corporation, each copy of the Bid Form shall be signed by an authorized executive officer of the corporation under its registered name and the corporate seal shall be affixed. If the Bidder is a limited liability company, each copy of the Bid Form shall be signed by the authorized Managing Member(s).

Other Bid Forms

Each Bid must be accompanied by the completed, signed, and witnessed Certification of Bidder. In addition, any other Bid Forms included in the packet shall be fully completed in accordance with the instructions on the forms.

Information Regarding Bids

The Contract Documents contain the provisions required for the Purchase. Information obtained from an officer, agent, or employee of Sussex County, or any other person shall not affect the risks or obligations assumed by the Bidder or relieve the Bidder from fulfilling any of the conditions of the contract.

No oral interpretations will be made to any Bidder as to the meaning of the Contract Documents or any part thereof. Every request for such an interpretation shall be made in writing to Sussex County Government. Any inquiry received five (5) days or more prior to the Bid Opening date will be given consideration. Every interpretation to a Bidder will be made in the form of an addendum to the contract documents. In addition, all addenda will be issued to each recorded holder of the Contract Documents, but it shall be the Bidder's responsibility to make inquiry as to the addenda issued. All such addenda shall become a part of the Contract and all Bidders shall be bound by such addenda. Bidders shall acknowledge receipt of all addenda on the Bid Form. Failure to do so will result in Bid rejection.

Late Proposals or Late Withdrawals

A Bid received after the closing date and time for receipt of proposals is late and shall not be considered.

No Bidder shall be permitted to make a modification to its original Bid for a minimum of sixty (60) days.

A modification of a Bid resulting from an amendment issued after the closing date and time for receipt of proposals or a modification of a proposal resulting from discussions during negotiations shall be considered if received by the closing date and time set forth in the amendment or by the closing date and time for submission of best and final offers, whichever is applicable. If the modifications described in this subsection are received after the respective date and time described in this subsection, the modifications are late and shall not be considered.

Sussex County Government expressly reserves the right to reject any or all Bids received and/or waive informalities, minor defects and/or reject a particular Bid or all Bids. Any Bid may be withdrawn prior to the above scheduled time for Bid Opening. Bids submitted after the time specified for the Bid opening will not be considered and will be returned unopened. Bids may not be withdrawn within sixty (60) days after the Bid Opening, unless a request to withdraw is granted in accordance with Title 29, Chapter 69 of the Delaware Code. Should there be a reason for not awarding the Contract to the lowest responsive Bidder within sixty (60) days, the time may be extended by mutual agreement between Sussex County Government and the Bidder.

A Notice of Award will be issued to the lowest responsive Bidder. The successful Bidder is required to execute the Agreement and provide a Certificate of Insurance within twenty (20) calendar days from the date of delivery of Notice of Award. The appropriate Agreement and forms will accompany the Notice of Award. If the Bidder fails to execute the Agreement as specified within 20 calendar days, the next low Bidder in order of bid price shall then be considered the lowest responsive Bidder and the Contract will be awarded to him/her. Should this Bidder default, the next low Bidder shall be considered and so on.

Bidders who are rejected under this section shall be notified in writing about the rejection. The reasons for the rejection shall be stated in the determination.

Each Bidder shall be evaluated for responsibility prior to award which may include factors such as the Bidder's financial, physical, personnel, or other resources including subcontracts; Bidder's record of performance or integrity; whether Bidder is qualified legally to contract with the County; and whether the Bidder has supplied all necessary information concerning its responsiveness. If Sussex County Government determines that a Bidder is nonresponsive or non-responsible, the determination shall be in writing and set forth the basis for the determination. A copy of the determination shall be promptly sent to the affected Bidder.

Non-Discrimination

The Bidder in performing the work furnished by this Contract or furnishing the equipment or services provided herein shall not discriminate against any person seeking employment with or employed by him/her because of race, creed, color, or national origin.

BID FORM

To: Sussex County Government
For: Sussex County Vehicle Purchases

Bidder Acknowledgements

The undersigned Bidder has carefully examined the Instructions to Bidders and the Specifications, the Agreement, and all other portions of this Request for Proposal for the performance of the above-named project, and shall deliver the equipment in accordance with the requirements of the Contract Documents.

The Bidder certifies by the submission of this Bid that there has been no violation of copyrights or patent rights in manufacturing, producing or selling the product or services shipped or ordered as a result of this Bid. The successful Bidder shall, at his own expense, defend any and all actions or suits charging such infringements, and will save Sussex County, and its appointed and elected officials, officers, partners, directors, employees, and agents harmless from any and all liability, loss, or expense occasioned by any such violation.

The undersigned Bidder acknowledges receipt of all Addenda issued during the bidding process.

Confidentiality

If Bidder considers any portion of its Bid to be confidential, Bidder shall be required to isolate and identify in writing any confidential portions thereof. Bidder shall include, with this designation, a statement that explains and supports the Bidder's claim that the items identified as confidential contain trade secrets or other proprietary data. In submitting its Bid, Bidder acknowledges that its Bid, whether successful or not, shall be subject to disclosure and available for public inspection and copying in accordance with the Delaware Freedom of Information Act, 29 Del. C., Chapter 100, except to the extent withholding such information is permitted under the Act or otherwise permitted by law.

Basis of Bid

This Bid includes all other applicable taxes and fees.

The undersigned Bidder further understands that all equipment covered by this Bid shall be new and of the best quality and the highest-grade workmanship.

Dated:

(If an Individual, Partnership, Limited Liability Company, or Non-Incorporated Organization)

Name of Business: _____

Signature of Bidder: _____

By: _____

Business Address: _____

BID FORM - continued

Names and _____

Address of _____

Members _____

(If a corporation)

Name of Business: _____

Signature of Bidder: _____

By: _____

Business Address: _____

Incorporated under the laws of the State of: _____

President's Name _____

(Address) _____

Secretary's Name _____

(Address) _____

Treasurer's Name _____

(Address) _____

Affix Corporate Seal

BID SCHEDULE**Specification A**

Small SUV, AWD Model: _____

Delivery Time: _____

Cutoff Date for Ordering: _____

Base Bid:

Item	Description	Total Price
A-1	Furnish Small SUV AWD	
A-2	Delivery Charge	
	Total Base Bid	\$

Add/Alternate Bid Items:

Item	Description	Price
A-3	Remove Center Console & Equipment Space	
A-4	Third Row Fold Down Seat	
A-5	Light Bar, 4 Corner Lights	

Specification B

Mid-Size SUV, 4WD Model: _____

Delivery Time: _____

Cutoff Date for Ordering: _____

Base Bid:

Item	Description	Total Price
B-1	Furnish Mid-Size SUV 4 Wheel Drive	
B-2	Delivery Charge	
	Total Base Bid	\$

Add/Alternate Bid Items:

Item	Description	Price
B-3	Add Lift Up Cargo Door	
B-4	Remove Center Console & Equipment Space	
B-5	Third Row Fold Down Seat	
B-6	Light Bar, 4 Corner Lights	

Specification C

Small Delivery Van, FWD Model: _____

Delivery Time: _____

Cutoff Date for Ordering: _____

Base Bid:

Item	Description	Total Price
C-1	Furnish Small Delivery	
C-2	Delivery Charge	
	Total Base Bid	\$

Add/Alternate Bid Items:

Item	Description	Price
C-3	Rear Windows with Defrost	
C-4	Back Up Camera and Alarm	
C-5	Delete Light Bar, 4 Corner Lights (Credit)	

Specification D

¾ Ton Van Model: _____

Delivery Time: _____

Cutoff Date for Ordering: _____

Base Bid:

Item	Description	Total Price
D-1	Furnish ¾ Ton Van	
D-2	Delivery Charge	
	Total Base Bid	\$

Add/Alternate Bid Items:

Item	Description	Price
D-3	Rear Windows	
D-4	Back Up Alarm	
D-5	Delete Light Bar, 4 Corner Lights (Credit)	

Specification E

1 Ton SRW Van Model: _____

Delivery Time: _____

Cutoff Date for Ordering: _____

Base Bid:

Item	Description	Total Price
E-1	Furnish 1 Ton SRW Van	
E-2	Delivery Charge	
	Total Base Bid	\$

Add/Alternate Bid Items:

Item	Description	Price
E-3	Rear Windows	
E-4	Back Up Alarm	
E-5	Delete Light Bar, 4 Corner Lights (Credit)	

Specification F-1

Crew Cab Pickup 150/1500 Model 4WD: _____

Delivery Time: _____

Cutoff Date for Ordering: _____

Base Bid:

Item	Description	Total Price
F1-1	Furnish Crew Cab Pickup 4WD	
F1-2	Delivery Charge	
	Total Base Bid	\$

Add/Alternate Bid Items:

Item	Description	Price
F1-3	Spray in Liner	
F1-4	Vinyl flooring	
F1-5	Delete Light Bar, 4 Corner Lights (Credit)	
F1-6	V-8 Engine	

Specification F-2Double or Super Cab Pickup 150/1500 Model 4WD:

Delivery Time: _____

Cutoff Date for Ordering: _____

Base Bid:

Item	Description	Total Price
F2-1	Double or Super Cab Pickup 4WD	
F2-2	Delivery Charge	
	Total Base Bid	\$

Add/Alternate Bid Items:

Item	Description	Price
F2-3	Spray in Liner	
F2-4	Vinyl flooring	
F2-5	Delete Light Bar, 4 Corner Lights (Credit)	
F2-6	V-8 Engine	
F2-7	8' Bed	

Specification G-1

Double or Super Cab Pickup Truck 250/2500 Model: _____

Delivery Time: _____

Cutoff Date for Ordering: _____

Base Bid:

Item	Description	Total Price
G1-1	Furnish Double Cab with 6½' bed	
G1-2	Delivery Charge	
	Total Base Bid	\$

Add/Alternate Bid Items:

Item	Description	Total Price
G1-3	Delete Bed and add Service Body	
G1-4	Optional Diesel Engine	
G1-5	Telescopic Roof on Utility Body	
G1-6	Snow Plow	
G1-7	Slide Out Tray	
G1-8	Delete Light Bar, 4 Corner Lights (Credit)	

Specification G-2

Crew Cab Pickup Truck 250/2500 Model: _____

Delivery Time: _____

Cutoff Date for Ordering: _____

Base Bid:

Item	Description	Total Price
G2-1	Furnish Crew Cab with 6½' bed	
G2-2	Delivery Charge	
	Total Base Bid	\$

Add/Alternate Bid Items:

Item	Description	Price
G2-3	Delete Bed and add Service Body	
G2-4	Optional Diesel Engine	
G2-5	Telescopic Roof on Utility Body	
G2-6	Snow Plow	
G2-7	Slide Out Tray	
G2-7	Delete Light Bar, 4 Corner Lights (Credit)	

Specification G-3

Double or Super Cab Pickup Truck 250/2500 Model: _____

Delivery Time: _____

Cutoff Date for Ordering: _____

Base Bid:

Item	Description	Total Price
G3-1	Furnish Double Cab with 8' bed	
G3-2	Delivery Charge	
	Total Base Bid	\$

Add/Alternate Bid Items:

Item	Description	Price
G3-3	Delete Bed and add Service Body	
G3-4	Optional Diesel Engine	
G3-5	Telescopic Roof on Utility Body	
G3-6	Snow Plow	
G3-7	Slide Out Tray	
G3-8	Delete Light Bar, 4 Corner Lights (Credit)	

Specification G-4

Crew Cab Pickup Truck 250/2500 Model: _____

Delivery Time: _____

Cutoff Date for Ordering: _____

Base Bid:

Item	Description	Total Price
G4-1	Furnish Crew Cab with 8' bed	
G4-2	Delivery Charge	
	Total Base Bid	\$

Add/Alternate Bid Items:

Item	Description	Price
G4-3	Delete Bed and add Service Body	
G4-4	Optional Diesel Engine	
G4-5	Telescopic Roof on Utility Body	
G4-6	Snow Plow	
G4-7	Slide Out Tray	
G4-8	Delete Light Bar, 4 Corner Lights (Credit)	

Specification G-5

Crew Cab Pickup Truck 250/2500 Model: _____

Delivery Time: _____

Cutoff Date for Ordering: _____

Base Bid:

Item	Description	Total Price
G5-1	Furnish Crew Cab with 6¾' bed	
G5-2	Delivery Charge	
	Total Base Bid	\$

Add/Alternate Bid Items:

Item	Description	Price
G5-3	Delete Bed and add Service Body	
G5-4	Optional Diesel Engine	
G5-5	Telescopic Roof on Utility Body	
G5-6	Snow Plow	
G5-7	Slide Out Tray	
G5-8	Delete Light Bar, 4 Corner Lights (Credit)	

Specification H

Pickup Truck 350/3500 Model: _____

Delivery Time: _____

Cutoff Date for Ordering: _____

Base Bid:

Item	Description	Total Price
H-1	Dual Wheel Crew Cab with 8' Bed	
H-2	Dual Wheel Super Cab with 8' Bed	
H-3	Delivery Charge	
	Total Base Bid	\$

Add/Alternate Bid Items:

Item	Description	Total Price
H-4	Delete Bed and add Super Body	
H-5	Optional Diesel Engine	
H-6	Snow Plow	
H-7	Delete Light Bar, 4 Corner Lights (Credit)	
H-8	Delete Dual Wheels and make SRW (Credit)	

Specification I

Pickup Truck 550/5500 Model: _____

Delivery Time: _____

Cutoff Date for Ordering: _____

Base Bid:

Item	Description	Total Price
I-1	Dual Wheel Crew Cab with 11' Bed	
I-2	Delivery Charge	
	Total Base Bid	\$

Add/Alternate Bid Items:

Item	Description	Total Price
I-3	Snow Plow	
I-4	Delete Light Bar, 4 Corner Lights (Credit)	

Specification J

4WD Suburban: _____

Delivery Time: _____

Cutoff Date for Ordering: _____

Base Bid:

Item	Description	Total Each Price
J-1	4WD Suburban	
J-2	Delivery Charge	
	Total Base Bid	\$

Suburban Up-Fit : _____

Delivery Time: _____

Cutoff Date for Ordering: _____

Base Bid:

Item	Description	Total Each Price
J-3	Suburban's Up-Fits	
J-4	Delivery Charge	
	Total Base Bid	\$

CERTIFICATION OF BIDDER

The undersigned Bidder, _____ on the _____ day of _____, 20____, for Sussex County Vehicle Purchases acknowledges:

1. This Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any collusive agreement or rules of any group, association, organization or corporation;
2. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham bid;
3. Bidder has not solicited or induced any individual or entity to refrain from bidding; and
4. Bidder has not engaged in corrupt, fraudulent, collusive or coercive practices in competing for the Contract. For the purposes of this Paragraph:
 - a. "corrupt practice" means the offering, giving, receiving, or soliciting of anything of value likely to influence the action of a public official in the bidding process;
 - b. "fraudulent practice" means an intentional misrepresentation of facts made (a) to influence the bidding process to the detriment of Sussex County Government, (b) to establish bid prices at artificial non-competitive levels, or (c) to deprive Sussex County Government of the benefits of free and open competition;
 - c. "collusive practice" means a scheme or arrangement between two or more Bidders, with or without the knowledge of Sussex County Government, a purpose of which is to establish bid prices at artificial, non-competitive levels; and
 - d. "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

CORPORATE SEAL

Signature of Bidder: _____

BY: _____

Attest: _____

Secretary

Sworn and subscribed before me this _____ day of _____, 20____.

My commission expires _____.

Notary Public

AGREEMENT

THIS AGREEMENT, made this ____ day of _____, 20____, by and between **Sussex County, a political subdivision of the State of Delaware**, hereinafter called "Owner", and _____, doing business as (an Individual) or (a Partnership) or (a Corporation), hereinafter called "Vendor".

WITNESSETH: That for and in consideration of the payments and agreements hereinafter mentioned:

1. The VENDOR shall commence and supply the Sussex County Vehicle Purchase(s)
2. All capitalized terms herein and throughout the Contract Documents shall have the same meaning as defined in the General Conditions.
3. The Vendor shall furnish all of the Equipment in accordance with the requirements of the Contract Documents ("Work").
4. The Vendor shall supply all of the materials and equipment necessary as described in the Contract Documents and shall supply same in accordance with the prices quoted in Vendor's bid schedule.
5. The term "Contract Documents" means and includes the following, which are herein incorporated into this Agreement by reference:
 - A. Invitation to Bid;
 - B. Instructions to Bidders;
 - C. Bid Form;
 - D. Any other forms included in the packet furnished to Bidders;
 - E. General Conditions;
 - G. Technical Specifications;
 - I. Addenda if any; and
 - J. Change Orders, if any.
7. The Owner shall pay the Vendor in the manner and at such times as set forth in the General Conditions such amounts as required by the Contract Documents.
8. To the fullest extent permitted by law, the Vendor shall indemnify, hold harmless and defend Owner and its elected and appointed officials, officers, directors, employees, agents, and consultants from and against all claims, damages, losses, injuries and expenses including court costs and attorneys' fees arising out of or resulting from the performance of the Work, provided such

claims, damages, losses, injuries or expenses are attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property, including the loss of use resulting there from, but only to the extent directly by any act or omission of the Vendor, or any Subcontractor performing Work. Vendor or any Subcontractor shall be liable, regardless of whether or not such claims, damages, losses, injuries and expenses are caused in part by a party indemnified hereunder.

9. Vendor certifies that there has been no violation of copyrights or patent rights in manufacturing, or selling the product or services shipped or ordered as a result of this Agreement. To the fullest extent permitted by law, the Vendor shall, at his own expense, defend any and all actions or suits charging such infringements, and will save Owner, and its appointed and elected officials, officers, partners, directors, employees, and agents harmless from any and all liability, loss, or expense occasioned by any such violation.
10. This Agreement shall be binding upon all parties hereto and their respective heirs, executors, administrators, successors, and assigns.
11. If the Work shall be abandoned, or if the Contract Documents or any part thereof shall be sublet without the previous written consent of Owner, or if the Contract Documents shall be assigned by Vendor otherwise than as herein specified, or if at any time Owner shall be of the opinion and shall certify in writing to the Vendor that the Work, or any part thereof, is delayed beyond the stated completion time or that the Vendor has violated any provision of the Contract Documents or that the Vendor fails to provide all supplies, material, machinery, implements, appliances and tools or fails to perform the Work as set forth in the Contract Documents, in whole or in part, Owner, in addition to available remedies, may notify the Vendor to discontinue all Work or any part thereof; and thereupon Vendor shall discontinue such Work or such part thereof as Owner may designate and Owner may thereupon, by a contract or otherwise, as it may determine, complete the Work, or such part thereof, and charge the entire expense of so completing the Work or part thereof, to the Vendor.
12. All costs and charges that may be incurred under this section or any damages that should be borne by Vendor shall be withheld or deducted from any moneys then due, or to become due to Vendor under these Contract Documents, or any part thereof; and in such accounting the Owner shall not be held to obtain the lowest cost for the Work or completing the Work or any part thereof, but all sums actually paid therefore shall be charged to Vendor. In case the costs and charges incurred are more than the sum which would have been payable under the Contract Documents if the same had been completed by Vendor, Vendor shall pay the amount of excess to Owner for the completion of the Work within thirty (30) days of receipt of an invoice.

13. Should any portion of this Agreement be held void, the remainder shall continue in full force and effect. The undersigned acknowledge that they have carefully read this Agreement, have had the opportunity to have been advised of its meaning by an attorney of their choosing, and sign the same of their own free will. In entering into this Agreement, the undersigned warrant that they have done so voluntarily and of their own accord without reliance on any inducement, promise or representation by any other party, except those which are expressly set forth in this Agreement.
14. The Contract Documents constitute the final, entire and exclusive agreement between the parties with respect to the subject matter of all matters discussed in it and supersedes all prior or contemporaneous discussions, statements, representations, warranties or agreements, whether written or oral, made in connection with the Agreement described herein. This Agreement may only be modified by an instrument in writing executed by Owner and their duly authorized representatives.
15. This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same agreement.
16. This Agreement shall be governed by and construed in accordance with the laws of the State of Delaware without respect to its conflict of laws provisions.
17. Time is of the essence for purposes of this Agreement.
18. Vendor shall not assign, sell or otherwise transfer its rights in this Agreement without the prior signed approval of Owner.
19. Vendor is not considered an employee or agent of Owner for any purpose whatsoever. Vendor agrees that in all matters relating to this Agreement it shall be acting as an independent contractor and shall assume and pay all liabilities and perform all obligations imposed with respect to the performance of this Agreement. Vendor shall have no right, power or authority to create any obligation, expressed or implied, on behalf of Owner and shall have no authority to represent Owner as an agent of Owner, unless otherwise specifically authorized by Owner in a writing not contained in these Contract Documents.
20. A party's omission or failure to exercise any rights or obligations under this Agreement shall not be construed as a waiver of such rights or obligations, unless the party has executed a written waiver of such right or obligation under this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Agreement in duplicate, each of which shall be deemed an original, on the date first above written.

SIGNED, SEALED AND DELIVERED IN THE PRESENCE OF:

WITNESS

VENDOR

Signature

Title

(SEAL)

Date

ATTEST:

OWNER

Clerk of Sussex County

Council

President, Sussex County Council

Date

GENERAL CONDITIONS

DEFINITION OF TERMS:

Whenever the following terms are used, their intent and meaning shall be interpreted as follows:

ADDENDA: Written or graphic instruments issued prior to the opening of Bids, which clarify, correct, or change the Bidding Documents.

AGREEMENT: The written contract between Owner and Vendor covering Work to be performed; other Contract Documents are attached to the Agreement and made a part thereof.

BID or BID PROPOSAL: The offer by Bidder submitted on the prescribed forms setting forth the prices and Work to be performed.

BIDDING DOCUMENTS: The Invitation to Bid, General Conditions, the Bid Form, and proposed Contract Documents (including all Addenda issued prior to receipt of Bids).

CHANGE ORDER: A written order to Vendor signed by Owner authorizing an addition, deletion or revision of Work, or adjustment of Contract Price or Contract Time issued on or after the Effective Date of the Agreement.

CONTRACT DOCUMENTS: The written agreement covering Work to be performed. The awarded Contract Documents shall include, but is not limited to: the Agreement, General Conditions, Technical Specifications, Addenda, and Change Orders.

CONTRACT PRICE: The moneys payable by Owner to Vendor for completion of Work in accordance with the Contract Documents as stated in the Agreement.

COUNTY: Sussex County, a political subdivision of the State of Delaware.

DEFECTIVE: An adjective which, when modifying the word Work, refers to Work that is unsatisfactory, faulty or deficient, in that it does not conform to the Contract Documents, or does not meet the requirements of any inspection, reference standard, test or approval referred to in the Contract Documents, or has been damaged prior to Engineer's recommendation of final payment.

INVITATION TO BID: The public announcement, as required by law, that Sussex County is soliciting Bids for Work to be performed or materials or equipment to be furnished.

MATERIALS/EQUIPMENT: This term describes the materials, equipment, unit, and/or supplies which are required to be supplied to Owner under the Contract Documents.

OWNER: Sussex County, a political subdivision of the State of Delaware.

SUPPLEMENTAL GENERAL CONDITIONS: Modify the General Conditions and are specific clauses setting forth conditions or requirements peculiar to this Contract.

VENDOR: The person, firm or corporation with whom Owner has entered into the Agreement.

WORK: The furnishing of all labor, materials, tools, equipment, and incidentals necessary or convenient to the Vendor's performance of all duties and obligations as required by the Contract Documents.

1.00 ARTICLE 1 – GENERAL REQUIREMENTS & PRELIMINARY MATTERS

1.01 LAWS TO BE OBSERVED: Vendor shall strictly comply with all Federal, State, or County laws, and City or Town ordinances and regulations in any manner affecting the conduct of Work.

1.02 PERMITS AND LICENSES: All necessary permits and licenses required by local, State, or Federal laws shall be provided by Vendor at his/her own expense, unless Owner expressly agrees in writing to provide said permit or license. The Bidder's attention is called to Title 30, Chapter 27 of the Delaware Code, which should be reviewed by Vendor in order to determine whether such laws are applicable to its Bid.

1.03 NOTICE TO PROCEED: The date of Notice to Proceed shall specify the date upon which the Work shall commence. No Work shall be done prior to the date on which the Contract Time commences to run.

1.04 CONTRACT PAYMENT: Payment for equipment supplied in accordance with the Contract Documents shall be made at the lump sum and/or unit prices contained in the Bid. In addition to meeting any other conditions of Final Acceptance set forth herein, Final Acceptance shall not be issued until the Equipment is received by County personnel, the Equipment functions correctly. Owner shall make the final payment in a lump sum within thirty days after Owner's issuance of Final Acceptance for the Vehicles that have been delivered and approved.

1.05 CONTRACT PERIOD: The Contract shall be valid from the date of award through June 30, 2019

2.00 ARTICLE 2 – DELIVERY AND FINAL ACCEPTANCE OF VEHICLES

2.01 The intent of these Contract Documents is to provide for delivery and furnishing of Vehicles described. It is further intended that Vendor shall furnish all labor, materials, equipment, tools, transportation, and supplies required to complete Work in accordance with the Contract Documents. All Work shall be performed in a good and workmanlike manner, and all Vehicles shall be new and in accordance with the Contract Documents.

2.02 All Vehicles will be inspected by an authorized representative of Owner, and if found defective, or if it in any way fails to meet the requirements of the Contract Documents, said Vehicles will be rejected. If said Vehicles are rejected, Vendor shall be responsible for repairing or replacing said Vehicles. Once Vehicles are found to be satisfactory to Owner and any other conditions of Final Acceptance set forth herein are met, Owner shall issue a Final Acceptance and make the final payment in accordance with the provisions herein.

3.00 ARTICLE 3 - INSURANCE REQUIREMENTS

3.01 GENERAL INSURANCE REQUIREMENTS:

- A. Vendor shall not commence Work until Vendor has obtained, at Vendor's own expense, all of the insurance as required hereunder and such insurance has been approved by Owner; nor shall Vendor allow any subcontractor to commence Work on any subcontract until all insurance required of the subcontractor has been so obtained and approved by the Vendor. Approval of insurance required of Vendor will be granted only after submission to Owner of original certificates of insurance and required endorsements that are satisfactory to Owner, evidencing the required insurance.
- B. All insurers underwriting Vendor's insurance must be licensed in the State of Delaware, have a minimum policyholders rating of "A-" or better, and have a financial size of "Class VII" or higher, unless otherwise approved by Owner.
- C. All insurance policies required hereunder shall be endorsed to provide that the policy is not subject to cancellation or non-renewal until thirty (30) days prior written notice has been given to Owner (not less than ten (10) days' notice is required for non-payment of premium). Therefore, a copy of the endorsements to the required policies that confirm the insurer is obligated to send notice to Owner as required herein, must accompany all certificates of insurance.
- D. If any subcontractors are utilized, Vendor shall require all subcontractors to maintain commercial general liability insurance, business auto liability insurance and workers compensation and employer's liability insurance to the same extent required of Vendor. The Vendor shall furnish subcontractor's certificates of insurance and required endorsements to Owner immediately upon request.
- E. Failure of Owner to obtain such certificates or other evidence of full compliance with these insurance requirements or failure of Owner to identify a deficiency from evidence provided shall not be construed as a waiver of Vendor's insurance requirements.
- F. By requiring such insurance and insurance limits herein, Owner does not represent that coverage and limits will necessarily be adequate to protect Vendor, and such coverage and limits shall not be deemed as a limitation on Vendor's liability under the indemnities granted to Owner.
- G. If the Owner is damaged by the failure or neglect of Vendor to purchase and maintain

insurance as required herein, then the Vendor shall bear all reasonable costs properly attributable thereto.

- H. Loss of or damage to any equipment to be provided under the Contract Documents shall be at the sole risk of the Vendor until Substantial Completion.

3.02 Vendor's Insurance

Vendor shall purchase and maintain the following insurance coverages throughout the term of the Contract Documents for not less than the limits specified below or required by law, whichever is greater:

- A. **Commercial general liability** insurance that insures against claims for bodily injury, property damage, personal and advertising injury arising out of or in connection with Vendor's Work, including coverage for claims arising out of liability assumed under the Contract Documents. The minimum limits of liability for this insurance are \$1,000,000 combined single limit for each occurrence; \$1,000,000 combined single limit general aggregate; and \$1,000,000 combined single limit for products/completed operations aggregate. Any general aggregate limit shall apply on a per project basis. This insurance shall not afford coverage on a "claims made" basis without the prior written approval of Owner.
- B. **Business auto liability insurance** with a minimum combined single limit of \$1,000,000 per accident and including coverage for bodily injury and property damage claims arising out of the ownership, maintenance or use of any auto and include coverage for Vendor from bodily injury and property damage claims arising out of liability assumed under the Contract Documents.
- C. **Workers compensation insurance** with statutory benefits as required by any state or Federal law, including standard "other states" coverage and employers liability insurance with minimum limits of \$100,000 each accident for bodily injury by accident, \$100,000 each employee for bodily injury by disease and \$500,000 policy limit for bodily injury by disease.
- D. **Personal property in transit, transportation or motor truck cargo insurance** with limits not less than 100% of the replacement cost of the personal property including equipment to be transported by Vendor (or any subcontractor) under the Contract Documents. Such insurance shall be written on all risks basis and be in effect until Final Acceptance.

4.00 ARTICLE 4 - VENDOR'S RESPONSIBILITIES

4.01 SERVICES, MATERIALS AND EQUIPMENT:

- A. Unless otherwise specified in the Contract Documents, Vendor shall provide and assume full responsibility for all services, materials, equipment, labor, transportation,

- construction equipment and machinery, tools, appliances, fuel, power, light, heat, telephone, water, sanitary facilities, temporary facilities, and all other facilities and incidentals necessary for the performance, testing, startup and completion of the Work.
- B. All Materials/Equipment incorporated into the Work shall be as specified or, if not specified, shall be of good quality and new, except as otherwise provided in the Contract Documents. All special warranties and guarantees required by the Specifications shall expressly run to the benefit of Owner.
- C. All Materials/Equipment shall be stored, applied, installed, connected, erected, protected, used, cleaned and conditioned in accordance with instructions provided by manufacturer and/or supplier, except as otherwise may be provided in the Contract Documents.
- 4.02 PRODUCTS BY NAME/OR “APPROVED EQUAL:”** Products by name are intended to be descriptive of quality, workmanship, finish, function, and approximate characteristics desired and are not necessarily intended to be restrictive. Substitution of products for those named may be considered, but must be approved by Owner and with the condition that said product is equal or superior in quality, workmanship, finish, function, and approximate characteristics to that specified by the Contract Documents. Owner will be the sole judge of the equivalences. Please see Technical Specifications for requirements.
- 4.03 REJECTED MATERIAL:** Vendor shall, at his/her own expense, replace or satisfactorily adjust or repair all Materials/Equipment rejected for failure to comply with the Contract Documents.

5.00 ARTICLE 5 - DELIVERY

The delivery of the Vehicles shall be to the following location:

**Sussex County Emergency Operations Center
21911 Rudder Lane
Georgetown, DE 19947**

Vendor shall coordinate the delivery to allow an authorized representative of Owner to inspect the Vehicles. If said representative finds the supplied Vehicle(s) to be defective, damaged or if said Vehicles fails in any way to meet the specifications set forth herein, the items in question may be rejected at the sole discretion of Owner. Vehicles must be delivered with the certificate of origin. Sussex County Government will be responsible for completing title and tag work. If conversion work is necessary, the vehicle will be delivered to the successful conversion vendor.

6.00 ARTICLE 6 - CONTRACT TIME

- 6.01** The Vehicle(s) shall be delivered to the site defined in Article 5.00, by the Vendor within the delivery time listed on the bid form. The Delivery Time may be extended, in the sole and absolute discretion of Owner, with good cause shown.

GENERAL

Scope of Work

The following items shall be supplied on all vehicles as required equipment, unless otherwise specified, and will not be included in the specifications for each individual vehicle.

- A. Speed Control – All vehicles must be equipped with OEM Cruise Control, unless noted otherwise in the individual specifications.
- B. Lug wrench and tire jack.
- C. Inside rear view mirror day/night type.
- D. Seat(s) for driver and passenger(s).
- E. Replaceable element oil filter.
- F. Rear license plate brackets mounted on all vehicles. Manufacturer standard “no cost” front brackets shall be provided loose in vehicle interior, unless specified at time of order.
- G. Flexible fuel engine (FFV) - Required if available, unless otherwise stated.
- H. Cigarette lighter (or power receptacle is acceptable).
- I. Manufacturers Standard AM/FM radio.
- J. Key - Four (4) working keys with 2 Fobs or Four (4) fobbed keys for Chrysler Vehicles, if specification includes power package (windows, locks, etc.) as standard equipment. Otherwise, if standard basic configurations does not include power equipment package, then vendor shall only be required to include four (4) working keys and no Fobs.
- K. Air Condition - Factory installed; integrated with heater and defroster.
- L. Air bag - Driver, passenger, front and side air bags required.
- M. Glass - Tinted all windows
- N. Exterior side mirrors - standard for model bid.
- O. Spare tire - Mounted manufactures standard full size spare where available.
- P. Brakes - Anti lock braking system
- Q. Steering - manufacturers standard power assisted

- R. Transmission - standard for model quoted.
- S. Floor Mats - All vehicles must be equipped with all-weather rubber floor mats.
- T. Any option that is available at no extra charge shall be included with the delivery of the vehicle and shall not be removed unless specified by Sussex County Government.
- U. If the required General Specifications, listed above, differ from the individual model Specifications identified; the individual model specifications requested will take first priority over the general specifications identified.
- V. Each Vehicle must be delivered with a complete set of operational instruction manuals.
- W. Specifications for each class of vehicle are included below in Attachment A.

1.02 SHIPPING, DELIVERY, STORAGE & HANDLING

- A. All vehicles shall be properly protected such that no damage will occur from the time of shipment until the time of delivery.
- B. County shall be responsible for inspecting all vehicles upon arrival. County shall notify the Vendor within 24 hours of any damage.

1.03 WARRANTY

- A. All warranties begin when the Purchaser accepts delivery from the contractor FOB point of origin/destination.
- B. All warranties shall be in writing and included in the bid. Bidders who fail to meet this requirement shall not be considered as responsive.
- C. All warranties will be transferable to second purchaser should the Department desire to sell this vehicle at a later date.
- D. Each bidder shall submit as part of their bid proposal, copies of the vehicle manufacturer's written warranty.
- E. A 36,000/3 year manufacturers bumper to bumper and a 60,000 miles/5 year power train warranty shall be included.

1.04 Expected Volume

It is anticipated during the first year that Sussex County will purchase the following quantities:

Small SUV, AWD Model	(3) three
Midsize SUV, 4WD Model	(1) one
Small Delivery Van, FWD Model	(1) one
¾ Ton Delivery Van, RWD Model	(1) one
1 Ton SRW Delivery Van, RWD Model	(1) one
150/1500 Pickup Truck, 4WD Model	(10) ten
250/2500 Pickup Truck, 4WD Model	(3) three
350/3500 Pickup Truck, 4WD Model	(1) one
550/5500 Chassis Truck, 4WD Model	(1) one
Suburban, 4WD Model	(4) four

Vehicle Specification (A) – Small SUV AWD

1. Wheelbase	112.5 inches or greater
2. Fuel Type	Gasoline -87 octane
3. Year	2019
4. Maximum Seating	5
5. Color, Exterior	White
6. Color, Interior	Gray Cloth Seats
7. Engine	2.4L DOHC 4 Cylinder
8. Transmission	Automatic
9. Drive	All Wheel Drive
10. Doors	4
11. Bed Length	NA
12. Tires	17 inch
13. Wheels	Aluminum or Standard
14. Air Conditioning	Yes
15. Cruise Control	Yes
16. Door Locks	Powered
17. Windows	Powered
18. Trailer package	NA
19. Headroom Front	40.9 inches, or greater
20. Maximum Leg Room front	41.20 inches, or greater
21. Hip Room Front	54.60 inches, or greater
22. Shoulder room Front	55.80 inches, or greater
23. Ground Clearance	6.9 inches-minimum
24. Fuel tank	18 to 22 gallons
25. Skid Plate	NA
26. Running Boards	NA
27. Provision for aftermarket roof mounted Light bar	NA
28. Recovery Hooks	NA
29. License Plate Bracket	Front and Rear
30. Bluetooth, or similar hands-free device	Yes
31. Warranty	Bumper to bumper 3yr/36K Miles, Powertrain 5yr/60K Miles
32. Roadside Safety Kit	Yes
33. Trailer Hitch	NA
34. Optional	1. Lift up rear cargo area door. 2. Option for removal of Center Console by the Buyer, AND ability (necessary space) to install computer/electronics stand provided by vendor-Havis. 3. Roof mounted fully populated LED light bar with arrow stick, take downs & alley lights. Two amber lights mounted on front and rear of vehicle.

Vehicle Specification (B) – Mid Size SUV 4WD

1. Wheelbase	112.8 inches or greater
2. Fuel Type	Gasoline - 87 octane
3. Year	2019
4. Maximum Seating	7
5. Color, Exterior	White
6. Color, Interior	Gray Cloth Seats
7. Engine	3.5L V6
8. Transmission	6 Speed Automatic
9. Drive	4WD
10. Doors	4
11. Bed Length	NA
12. Tires	18 inch
13. Wheels	Aluminum
14. Air Conditioning	Yes
15. Cruise Control	Yes
16. Door Locks	Powered
17. Windows	Powered
18. Trailer package	NA
19. Headroom Front	41.4 inches, or larger
20. Maximum Leg Room front	42.9 inches, or larger
21. Hip Room Front	57.3 inches, or larger
22. Shoulder room Front	61.5 inches, or larger
23. Ground Clearance	NA
24. Fuel tank	18 to 22 gallons
25. Skid Plate	NA
26. Running Boards	Yes
27. Provision for aftermarket roof mounted Light bar	Yes
28. Recovery Hooks	Yes
29. License Plate Bracket	Front and rear
30. Bluetooth, or similar hands free device	Yes
31. Warranty	Bumper to bumper 3yr/36K Miles, Powertrain 5yr/60K Miles
32. Roadside Safety Kit	Yes
33. Trailer Hitch	NA
34. Optional	1. Lift up rear cargo area door. 2. Third row fold down seat. 3. Option for removal of Center Console by the Buyer, AND ability (necessary space) to install computer/electronics stand provided by vendor - Havis. 4. Roof mounted fully populated LED light bar with arrow stick, take downs & alley lights. Two amber lights mounted on front and rear of vehicle.

Vehicle Specifications (C) – Small Delivery Van

1. Fuel Type	87 Octane-Gasoline
2. Year	2019
3. Maximum Seating	2
4. Color, Exterior	White
5. Color, Interior	Gray Cloth Seats
6. Engine	2.5L DOHCI-4
7. Transmission	Automatic
8. Drive	Front Wheel Drive
9. Doors	2 Front Passenger, Dual Side Sliding and Dual Symmetrical Rear doors
10. Bed Length	NA
11. Tires	NA
12. Wheels	Standard
13. Air Conditioning	Yes
14. Cruise Control	Yes
15. Door Locks	Power
16. Windows	Power
17. Install safety cage wall behind front seats	Yes
18. Headroom Front	NA
19. Maximum Leg Room front	NA
20. Hip Room Front	NA
21. Shoulder room Front	NA
22. Ground Clearance	NA
23. Fuel tank	Standard for Make/Model
24. Warning lights	Roof mounted fully populated LED light bar with arrow stick, take downs & alley lights. Two amber lights mounted on front and rear of vehicle.
25. Running Boards	NA
26. Recovery Hooks	NA
27. License Plate Bracket	Yes, Front and rear
28. Bluetooth, or similar hands free device	Yes
29. Warranty	Bumper to bumper 3yr/36K Miles, Powertrain 5yr/60K Miles
30. Roadside Safety Kit	Yes
31. Trailer Hitch	Yes
32. Additional Specifications	Vehicle Length-173-175 Inches, Vehicle Height-48 to 49 inches,
33. Optional	Rear Windows w/rear window defrost, Backup (Rear Sensor) alarm,

Vehicle Specifications (D) – Large ¾ Ton Van

1. Fuel Type	87 Octane- Gasoline
2. Year	2019
3. Maximum Seating	2
4. Color, Exterior	White
5. Color, Interior	Gray Cloth Seats
6. Engine	3.7L V6
7. Transmission	Automatic
8. Drive	Rear-Wheel Drive
9. Doors	2 Front Passenger, Side Sliding and Duel Rear doors
10. Bed Length	NA
11. Tires	NA
12. Wheels	Standard
13. Air Conditioning	Yes
14. Cruise Control	Yes
15. Door Locks	Power
16. Windows	Power
17. Trailer package	Yes
18. Headroom Front	NA
19. Maximum Leg Room front	NA
20. Hip Room Front	NA
21. Shoulder room Front	NA
22. Ground Clearance	NA
23. Fuel tank	Standard for Make/Model
24. Skid Plate	NA
25. Running Boards	NA
26. Provision for aftermarket roof mounted Light bar & ladder rack	Yes
27. Recovery Hooks	NA
28. License Plate Bracket	Yes, Front and rear
29. Bluetooth, or similar hands free device	Yes
30. Warranty	Bumper to bumper 3yr/36K Miles, Powertrain 5yr/60K Miles
31. Roadside Safety Kit	Yes
32. Trailer Hitch	Yes
33. Additional Specifications	Vehicle Length- min. 235 Inches, Vehicle Height- min. 100 Inches, 6000lbs Capacity, 9500 GVWR Roof mounted fully populated LED light bar with arrow stick, take downs & alley lights. Two amber lights mounted on front and rear of vehicle. Rear Windows, Backup camera and rear sensor alarm, Raised roof

Vehicle Specifications (E) – Large 1 Ton SRW Van

1. Fuel Type	Diesel
2. Year	2019
3. Maximum Seating	2
4. Color, Exterior	White
5. Color, Interior	Gray Cloth Seats
6. Engine	Minimum 3.2L
7. Transmission	Automatic
8. Drive	Rear-Wheel Drive
9. Doors	2 Front Passenger, Side Sliding and Dual Rear
10. Wheel base	148 in.
11. Tires	NA
12. Wheels	Standard
13. Air Conditioning	Yes
14. Cruise Control	Yes
15. Door Locks	Power
16. Windows	Power
17. Trailer package with Class 3 Hitch and Brake Controller	Yes
18. Headroom Front	NA
19. Maximum Leg Room front	NA
20. Hip Room Front	NA
21. Shoulder room Front	NA
22. Ground Clearance	NA
23. Fuel tank	Standard for Make/Model
24. Skid Plate	NA
25. Running Boards	NA
26. Provision for aftermarket roof mounted Light bar & ladder rack	Yes
27. Recovery Hooks	NA
28. License Plate Bracket	Yes, Front and rear
29. Bluetooth, or similar hands-free device	Yes
30. Warranty	Bumper to bumper 3yr/36K Miles, Powertrain 5yr/60K Miles
31. Roadside Safety Kit	Yes
32. Van Storage Bins	Model 600-8214L or approved equivalent
33. Additional Specifications	Vehicle Length- min. 235 Inches, Vehicle Height- min. 100 Inches, 6000lbs Capacity, 9250 GVWR Roof mounted fully populated LED light bar with arrow stick, take downs & alley lights. Two amber lights mounted on front and rear of vehicle. Rear Windows. Backup camera and rear sensor alarm, Raised roof

Vehicle Specification (F-1) - 4 Door, Full Size Crew Cab 150/1500 Series Pickup Truck- 4 WD

1. Wheelbase	143 inches or greater
2. Fuel Type	Gasoline - 87 octane
3. Year	2019
4. Maximum Seating	5 or 6
5. Color, Exterior	White
6. Color, Interior	Gray Cloth Seat
7. Engine	3.5 L V6 FFV Engine
8. Transmission	Automatic
9. Drive	4- Wheel Drive
10. Limited Slip Rear	Yes
11. Doors	4
12. Bed Length	5-1/2 Feet
13. Tires	17 inch
14. Wheels	Factory Standard
15. Air Conditioning	Yes
16. Cruise Control	Yes
17. Door Locks	Powered
18. Windows	Powered
19. Trailer package	Trailer Hitch w/ trailer plug and brake controller
20. Headroom Front	40.0 inches, or greater
21. Maximum Leg Room front	43.0 inches, or greater
22. Hip Room Front	62.0 inches, or greater
23. Shoulder room Front	66.0 inches, or greater
24. Ground Clearance	9.0 inches- minimum
25. Fuel tank	22 to 26 gallons
26. Skid Plate	NA
27. Running Boards	Yes
28. Provision for aftermarket roof mounted Light bar	Yes
29. Recovery Hooks	Yes
30. License Plate Bracket	Front and Rear
31. Bluetooth, or similar hands free device	Yes
32. Warranty	Bumper to bumper 3yr/36K Mile Powertrain 5yr/60K Miles
33. Roadside Safety Kit	Yes
34. Emergency Lighting	Roof mounted fully populated LED light bar with arrow stick, take downs & alley lights. Two amber lights mounted on front and rear of vehicle.
35. Optional	1. Spray in bed liner- Black 2. V-8 Engine in place of V-6

Vehicle Specification (F-2) - 4 Door, Double or Super Cab 150/1500 Series Pickup Truck- 4 WD

1. Wheelbase	143 inches or greater
2. Fuel Type	Gasoline - 87 octane
3. Year	2019
4. Maximum Seating	5 or 6
5. Color, Exterior	White
6. Color, Interior	Gray Cloth Seat
7. Engine	3.5 L V6 FFV Engine
8. Transmission	Automatic
9. Drive	4- Wheel Drive
10. Limited Slip Rear	Yes
11. Doors	4
12. Bed Length	6 Feet
13. Tires	17 inch
14. Wheels	Factory Standard
15. Air Conditioning	Yes
16. Cruise Control	Yes
17. Door Locks	Powered
18. Windows	Powered
19. Trailer package	Trailer Hitch w/ trailer plug and brake controller
20. Headroom Front	40.0 inches, or greater
21. Maximum Leg Room front	43.0 inches, or greater
22. Hip Room Front	62.0 inches, or greater
23. Shoulder room Front	66.0 inches, or greater
24. Ground Clearance	9.0 inches- minimum
25. Fuel tank	22 to 26 gallons
26. Skid Plate	NA
27. Running Boards	Yes
28. Provision for aftermarket roof mounted Light bar	Yes
29. Recovery Hooks	Yes
30. License Plate Bracket	Front and Rear
31. Bluetooth, or similar hands free device	Yes
32. Warranty	Bumper to bumper 3yr/36K Mile Powertrain 5yr/60K Miles
33. Roadside Safety Kit	Yes
34. Emergency Lighting	Roof mounted fully populated LED light bar with arrow stick, take downs & alley lights. Two amber lights mounted on front and rear of vehicle.
35. Optional	1. Spray in bed liner- Black 2. V-8 Engine in place of V-6 3. 8' bed in place of 6' bed

Vehicle Specification (G) – 250/2500 Series Pickup Truck

1. Fuel Type	87 Octane or Diesel
2. Year	2019
3. Maximum Seating	See # 33
4. Color, Exterior	White
5. Color, Interior	Gray Cloth Seats. Delete carpet floor, add full rubber, or similar, floor
6. Engine	6.0 L to 6.2 L - V8
7. Transmission	Automatic
8. Drive	4-Wheel Drive
9. Limited Slip Rear	Yes
10. Doors	See #33
11. Bed Length	See #33
12. Tires	Standard for Model
13. Wheels	Standard for Model
14. Air Conditioning	Yes
15. Cruise Control	Yes
16. Door Locks	Power
17. Windows	Power
18. Trailer package	Trailer Hitch w/ trailer plug and brake controller
19. Snow Plow Prep	Yes
20. Headroom Front	NA
21. Maximum Leg Room front	NA
22. Hip Room Front	NA
23. Shoulder room Front	NA
24. Ground Clearance	NA
25. Fuel tank	Standard for Make/Model
26. Skid Plate	NA
27. Running Boards	Yes
28. Provision for aftermarket roof mounted Light bar	Yes
29. Recovery Hooks	Yes
30. License Plate Bracket	Yes, Front and rear
31. Bluetooth, or similar hands free device	Yes
32. Warranty	Minimum bumper to bumper 3yr/36K Miles, Minimum Powertrain 5yr/60K Miles
33. Roadside Safety Kit	Yes
34. Additional	Individual Specifications to be quoted: 1. G1. Double Cab with 6 and ½ Foot Bed 2. G2 Crew Cab with 6 and ½ Foot Bed 3. G3 Double Cab with 8 Foot Bed 4. G4 Crew Cab with 8 Foot Bed 5. G5 Crew Cab with 6 and ¾ Foot Bed 6. Each listed above with deletion of the truck bed and addition of Knapheide Service Body 696 Series or similar make and dimension service

	<p>body, with: Four sets of keys to body.</p> <ul style="list-style-type: none"> a. Flip Top Compartments b. Steel ball hitch recess bumper c. Master Locking Bar d. LED Stop/Tail/Turn and Backup Lights e. LED Compartment Lights <p>7. HEAVY-SERVICE PACKAGE FOR PICKUP BOX DELETE includes:</p> <ul style="list-style-type: none"> ● Heavy-service front springs (200 lbs. Upgrade above the spring computer selected as a consequence of options chosen. Not to be Included however if maximum springs have been computer selected as standard equipment). ● Rear stabilizer bar ● Rear auxiliary springs <p>8. Additionally, replacement of spare tire, if deleted with pickup box delete.</p> <p>8. Spray in bed liner- Black</p> <p>10. Back up camera</p> <p>11. Roof mounted fully populated LED light bar with arrow stick, take downs & alley lights. Two amber lights mounted on front and rear of vehicle.</p>
35. Optional	<p>1. Snow Plow: Western Plow Wide-Out XL Version or approved equal</p> <p>2. Telescopic Roof: KUVcc Product Line or approved equal</p> <p>3. Slide Out Tray: 100% Extendable with Marine Grade or Salt Treated ¾ inch Plywood Top with Minimal 750 lb. Weight Rating</p> <p>Note: specification to broken down and be specified individually as:</p> <ul style="list-style-type: none"> • G1 • G2 • G3 • G4 • G5

Vehicle Specification (H) – 350/3500 Series Pickup Truck

1. Fuel Type	87 Octane or Diesel
2. Year	2019
3. Maximum Seating	See # 33
4. Color, Exterior	White
5. Color, Interior	Gray Cloth Seats. Delete carpet floor, add full rubber, or similar floor
6. Engine	6.0 L to 6.2 L
7. Transmission	Automatic
8. Drive	4-Wheel Drive
9. Limited Slip Rear	Yes
10. Doors	See #33
11. Bed Length	See #33
12. Tires	Standard for Model
13. Wheels	Standard for Model
14. Air Conditioning	Yes
15. Cruise Control	Yes
16. Door Locks	Power
17. Windows	Power
18. Trailer package	Trailer Hitch w/ trailer plug and brake controller
19. Snow Plow Prep	Yes
20. Headroom Front	NA
21. Maximum Leg Room front	NA
22. Hip Room Front	NA
23. Shoulder room Front	NA
24. Ground Clearance	NA
25. Fuel tank	Standard for Make/Model
26. Skid Plate	NA
27. Running Boards	Yes
28. Provision for aftermarket roof mounted Light bar	Yes
29. Recovery Hooks	NA
30. License Plate Bracket	Yes, Front and rear
31. Bluetooth, or similar hands free device	Yes
32. Warranty	Minimum bumper to bumper 3yr/36K Miles, Minimum Powertrain 5yr/60K Miles
33. Roadside Safety Kit	Yes
34. Additional	<p>Specifications to be quoted:</p> <p>A. Dual Rear Wheel Double Cab or Super Cab 4x4 with standard 8 foot bed.</p> <p>1. HEAVY-SERVICE PACKAGE</p> <ul style="list-style-type: none"> ● Heavy-service front springs (200 lbs. Upgrade above the spring computer selected as a consequence of options chosen. Not to be Included however if maximum springs have been computer selected as standard equipment). ● Rear stabilizer bar ● Rear auxiliary springs

	2. Backup camera
35. Optional	<p>Delete Bed and Add Service Body Includes: Dual Wheel Crew Cab w/ 8 foot Knapheide Service Body 600 Series or similar make service body, with: Four sets of keys.</p> <ol style="list-style-type: none"> 1. Steel ball hitch recess bumper 2.. Master Locking Bar 3. LED Stop/Tail/Turn and Backup Lights 4. LED Compartment Lights 5. HEAVY-SERVICE PACKAGE FOR PICKUP BOX DELETE includes: <ul style="list-style-type: none"> ● Heavy-service front springs (200 lbs. Upgrade above the spring computer selected as a consequence of options chosen. Not to be Included however if maximum springs have been computer selected as standard equipment). ● Rear stabilizer bar ● Rear auxiliary springs 6. Additionally, replacement of spare tire, if deleted with pickup box delete. 7. Crane Reinforcement Kit to handle up to 4,000 Ft. Lbs. added on the rear curbside corner of the body. 8. Curbside rear suspension should have an additional auxiliary spring added to support the crane and keep the truck level. 9. Addition and installation of Liftmore 3200 Crane. Model 3200REE. Including Outrigger and Boom Rest 10. Heavy duty alternator and second vehicle battery is required to keep the voltage as high as possible and shall be installed in parallel with the vehicle's battery. Second battery shall be a Group 31 "DEEP CYCLE" battery, or similar. 11. Spray in bed liner- Black 12. Backup camera 13. Roof mounted fully populated LED light bar with arrow stick, take downs & alley lights. Two amber lights mounted on front and rear of vehicle. 14. Snow Plow: Western Plow Wide-Out XL Version or approved equal

Vehicle Specification (I) – 550/5500 Series Chassis Truck

1. Fuel Type	Diesel
2. Year	2019
3. Maximum Seating	5-6
4. Color, Exterior	White
5. Color, Interior	Gray Cloth Seats. Delete carpet floor, add full rubber, or similar floor
6. Engine	Min. 6.0 L
7. Transmission	Automatic
8. Drive	4-Wheel Drive
9. Limited Slip Rear	Yes
10. Doors	4 Door Full Size
11. Wheel Base	To accommodate 11' body
12. Tires	Standard for Model
13. Wheels	Standard for Model
14. Air Conditioning	Yes
15. Cruise Control	Yes
16. Door Locks	Power
17. Windows	Power
18. Tow package	Class V with D rings, 7 pin RV plug, and brake controller
19. Snow Plow Prep	Yes
20. Headroom Front	NA
21. Maximum Leg Room front	NA
22. Hip Room Front	NA
23. Shoulder room Front	NA
24. Ground Clearance	NA
25. Fuel tank	Standard for Make/Model
26. Skid Plate	NA
27. Running Boards	Yes
28. Recovery Hooks	Yes
29. License Plate Bracket	Yes, Front and rear
30. Bluetooth, or similar hands free device	Yes
31. Warranty	Minimum bumper to bumper 3yr/36K Miles, Minimum Powertrain 5yr/60K Miles
32. Roadside Safety Kit	Yes
33. Additional	Specifications to be quoted: 1. Spare tire and wheel and jack 2. Factory up fitter switches (6) 3. Backup camera 4. GVWR- min. 19,500 lbs. 5. Four sets of keys including service body 6. Master Locking Bar 7. LED Stop/Tail/Turn and Backup Lights 8. LED Compartment Lights 9. Roof mounted fully populated LED light bar

	with arrow stick, take downs & alley lights. Two amber lights mounted on front and rear of vehicle (wired to #6). 10. Service Body - Min. length 11' - Flip Top High Profile -700 Configuration
34. Optional	1. Spray in bed liner- Black (cargo area, inner tailgate, apron, and bumper) 2. Snow Plow: Western Plow Wide-Out XL Version or approved equal

Vehicle Specification (J) - Suburban

1. TYPE	4X4, MINIMUM 7500 GVWR
2. YEAR:	NEW 2019 MODEL YEAR
3. COLOR:	EXTERIOR SUMMIT WHITE, SOLID
4. COLOR:	INTERIOR BLACK OR EQUIVALENT
5. ENGINE:	MINIMUM 5.3 LITER, GAS V8 WITH HIGH CAPACITY AIR CLEANER
6. TRANSMISSION:	ELECTRONICALLY CONTROLLED AUTOMATIC 6-SPEED WITH OVERDRIVE AND TOW/HAUL MODE
7. DOORS:	FOUR (4), TWO (2) EACH SIDE, LIFTGATE REAR DOORS
8. TIRES:	FIVE (5) FULL SIZE TIRES, P265/65R18 LOAD RANGE "D" OR BETTER
9. WHEELS:	ALUMINUM WHEELS 18" X 8.5"
10. GLASS:	ALL WINDOWS STANDARD DEEP TINT GLASS EXCEPT FRONT DRIVER'S AND PASSENGER'S SIDE DOOR
11. AIR CONDITIONING:	FRONT AND REAR WITH SEPARATE CONTROLS
12. HEATER:	FRONT AND REAR AUXILIARY
13. AXLES:	FRONT - HEAVY DUTY FOR MODEL QUOTED FRONT COIL OVER SHOCK MOUNTED WITH STABILIZER BAR REAR - HEAVY DUTY FOR MODEL QUOTED, LIMITED SLIP LOCKING REAR.3.42 AXLE RATIO REAR MULTILINK WITH COIL SPRING
14. BRAKES:	FOUR WHEEL ANTI-LOCK DISC BRAKES POWER ASSISTED VAC. POWERTRAIN GRADE BRAKING
15. HUBS:	AUTOMATIC LOCKING WITH ACTIVE 2 SPEED ELECTRONIC AUTOTRAC
16. RADIO:	AM/FM STEREO/CD, MP3 COMPATIBLE

17. HORNS:	ELECTRIC, STANDARD
18. MIRRORS:	POWER ADJUSTABLE, MANUAL FOLDOUT HEATED, STANDARD FOR BODY TYPE
19. WIPERS:	TWO (2) SPEED INTERMITTENT WITH WASHER INCLUDING REAR WINDOW
20. STEERING:	POWER STEERING WITH TILT WHEEL
21. CRUISE CONTROL:	STANDARD
22. DOOR LOCKS:	POWER
23. WINDOWS:	POWER
24. FRONT SEAT:	BUCKET SEATS WITH PREMIUM CLOTH 40/20/40 WITH CENTER SECTION DELETED <u>seat belt extenders for each position</u>
25. REAR SEATS:	VINYL 60/40 SEATS, THIRD SEAT VINYL <u>seat belt extenders for each position</u>
26. TRAILER PACKAGE:	MAX INTEGRATED BRAKE CONTROLLER, 7 WIRE HARNESS WITH INDEPENDENT FUSED TRAILING CIRCUITS MATED TO A 7 WAY SEALED CONNECTOR AND 2" TRAILER RECEIVER
27. FUEL TANK:	SINGLE TANK, 30 GALLON CAPACITY MIN
28. SKID PLATE SHIELD:	PROTECTIVE COVER OIL PAN, FRONT DIFFERENTIAL PACKAGE, TRANSFER CASE
29. COOLERS:	HEAVY DUTY ENGINE COOLER AND TRANSMISSION COOLER
30. BUMPERS:	COLOR KEYED WITH BUMPER GUARDS
31. SUSPENSION:	INCREASED CAPACITY HEAVY DUTY TOWING, PREMIUM SMOOTH RIDE

32. INTERIOR FLOOR:	RUBBER COATING
33. DAYTIME RUNNING:	WITH AUTOMATIC EXTERIOR LAMPS LIGHTS
34. EXHAUST SYSTEM:	ALUMINIZED STAINLESS STEEL EXHAUST
35. BATTERIES:	DUAL MINIMUM OF 1 720 CCA AND 1 730 CCA WITH 150 AMP ALTERNATOR
36. REAR COLLISION:	AVOIDANCE SYSTEM, STANDARD REAR VISION CAMERA AND PARK ASSIST
37. RUNNING BOARDS:	FULL LENGTH RUNNING BOARDS, BLACK WITH A 300 POUND CAPACITY
38. CONTENT THEFT ALARM:	DISABLE FEATURE
40. LUGGAGE RACK:	STANDARD SIDE RAIL
41. PEDALS:	POWER ADJUSTABLE
42. RECOVERY HOOKS:	FRONT FRAME MOUNTED
43. LICENSE PLATE:	FRONT AND REAR WITH MOUNTING BOLTS/BRACKETS
44. ONSTAR:	WITH BLUE TOOTH
45. WARRANTY:	MINIMUM 36,000, 3 YEAR BUMPER TO BUMPER, 100,000 MILE POWERTRAIN
END	

2019 EMS Response Vehicle Cabinetry Conversion Up-fit built on a 1/2 ton 2019 Chevy Suburban

General Provisions:

1. The awarded vendor will pick the vehicle up at the, Emergency Medical Services Logistics Office located at # 8 Mulberry Street Georgetown, DE 19947
2. A 5-year written warranty for non-wearing parts on the installed cabinetry, flip up door windows shall be provided. .
3. Conversion must meet or exceed any applicable State of Delaware Motor Vehicle Code, Federal Motor Vehicle Safety Standards and all Applicable State, Federal and Industry Standards
4. Vehicles shall be completed and delivered within sixty (60) days from time of receipt of the vehicle by the vendor. A \$ 100.00 per day penalty past the 60 days may be assessed.
5. A pre-scheduled inspection will be permitted during construction. Final inspections will be permitted at the vendor's location prior to delivery.
6. All graphics, striping, and lettering will be performed by Sussex County EMS.
7. Weight documents from a certified scale documenting actual load on front and rear axles and overall weight shall be provided at time of delivery.
8. All electrical system up-fits unless specified in this specification shall be provided/completed by Delaware Division of Communications.
9. Awarded vendor shall have/maintain a 24-hour access facility within 30 miles of Sussex County, DE.

Custom Cabinetry Specifications:

1. Prior to construction, the awarded Bidder shall provide three drawings of the installation for the EMS Department to review and approve. The drawings shall show such cabinets locations and dimensions. The drawing shall be a visual interpretation of the unit as it is to be constructed. The buying authority shall sign all drawings. One print shall be retained by the EMS Department, the Dealer shall retain one print, and one print shall be returned used as the working copy during manufacturing.
2. Cabinetry will be constructed per the customer's specifications based on 2019 model year using the 2018 in service Suburban as a template. The

pictures provided do not reflect accurate measurements and proportions and they are not drawn to scale. It is the responsibility of the vendor to provide an accurate plan drawn to scale to insure the plan fits the vehicle prior to constructions. Vehicle specifications are provided in this packet. Bidder is encouraged to schedule an on-site visit to view a current in service vehicle.

3. Cabinetry is to be constructed in such a manner as to be re-mountable in a new vehicle. Each section is a specific module allowing easy removal and re-installation in a new vehicle. Each module will be joined to each other with core 20 stainless steel hardware. Cabinetry will be attached to the vehicle using hardened bolts and existing bolt locations on the vehicle, i.e. seat mounting bolts after removal of seat, tie-down points.
4. Cabinetry sides shall be constructed of 3/4" high density polyethylene. Top surfaces shall be Rhino™ or equivalent coated to provide an anti-slip surface. Bottom and side surfaces can be smooth, and the color will be determined by the EMS Department. Brushed aluminum with recessed screws only on exposed ends. Construction grade adhesive suitable for the purpose will be used on all joints where applicable. In addition, all joints will be secured with non-corroding stainless steel type screws suitable for the purpose every four to six inches. Screw heads will be recessed and filled so that they are not visible. All hardware will be heavy duty, and of a non-corroding type material suitable for the purpose. The area in the Suburban where the jack is located on the driver's side shall be modified to allow for maximum space for EMS equipment with cut edges rounded to prevent employee injury. The plastic OEM molding when removed leaving exposed body side shall be painted black. All hardware must be stainless steel.

Roll Out Slide Tray:

5. Customer supplies slide out tray frame, a 100% full extension ("Slidemaster" brand) slide rollers and tray must be able to hold six hundred (600 lbs.) pounds. The rollout shelf ("Slidemaster" brand) will have a center pull handle installed. The awarded Bidder shall install a single, 3/4" high density polyethylene tray with Rhino™ or equivalent coated to provide an anti-slip surface with two (2) removable/adjustable metal vertical dividers with slots fabricated/cut to hold two (2) Stat Pack Perfusion brand backs vertical. The rear of the tray and the OEM tailgate plastic cover shall be cut and then covered with a thin sheet of stainless steel to provide a finished look while maintaining use. If not installed by Slidemaster a secondary pull

handle shall be installed to allow for assisting the movement of the tray, location TBD by SCEMS.

6. A 3" lip will be provided at the front bottom tray to prevent equipment from sliding back when opened.
7. Front edge of shelf shall be constructed of 3/4" high density polyethylene.

Top Shelf:

1. A 3/4" high density black polyethylene top shelf will be mounted over the roll out slide tray. Aluminum shelf supports will be suitable for the purpose and must secure the shelf from movement during operation. The shelf must be able to hold two-hundred and fifty pounds(250lbs) without precluding the movement of the Stat Pak bags. The shelf will be secured in a way that prevents sagging in the middle. Edge of the shelf shall be brushed aluminum and be installed with 1/4" lip Height of shall be determined by the EMS Department. surfaces shall be Rhino™ or equivalent coated to provide an anti-slip surface.

Front Bulk Head:

1. The front bulk head made of 3/4" high density black polyethylene shall integrate a 110-volt heater supplied by the EMS Department and have opening to access equipment if the rear hatch failed.

Side Flip Up Doors:

1. The rear driver & passenger side glass shall be removed and replaced with an aluminum door. This door must be fabricated in a manner that is weather tight with a full length stainless steel top hinge, shock absorber style opener and automotive style weather seal. Each flip up door shall have two adjustable locks/openers key to # 1250. The door and frame shall be painted a WA8555 satin black automotive paint or powder coated.

Power Points:

1. Install three (3) triple 12v & 3 dual 110V power points. 1st on side of rear shelf, 2nd on passenger side of rear shelf, 3rd on bottom of top shelf accessible to rear tray. Location TBD by SCEMS. The wiring for these shall be run, secured and coiled under the 2nd row passenger seat for final installation by DIVCOM

Opticom:

1. A manual switch shall be provided and placed on the vehicle steering column that cuts off the Opticom when the vehicle is placed in the "park" position automatically. The awarded Bidder shall integrate and work with DIVCOM to interface the wiring required to accomplish this mode of operation. The light bar (a Whelen Liberty II.) shall be reprogrammed to re-activate the Opticom when vehicle is taken out of the park position

Industrial Grade Power Contact Module

1. Install an industrial grade contact type device that allows for the 12-volt power to energize two surface mounted 12-volt cigarette style power points that are contained in a protective box with a power small blue LED light on the front of the sliding tray, Location TBD by the EMS Department. This will allow the power points to be energized when sliding rear tray is in closed position.

AM/FM Radio Antenna Install:

1. Provide and install on passenger side front fender cowl a high quality external style AM/FM antenna. The wire is to be run out of sight and interfaced/connected with the OEM AM/FM radio.



END of CABINET CONVERSION UP-FIT SPEC